DECLUTTERING HOUSE CHECKLIST

Tips

- Put items into three separate boxes: trash, donate and storage
- Start in one room and stay there until you’re finished
- Collect out of place items as you go. Return to proper places when finished

Kitchen

- Remove all items from the countertops that do not belong
- Organize kitchen drawers by category (baking supplies, utensils, spices, etc.)
- Consolidate items in the pantry/fridge/cabinets that can be combined
- Throw away anything outdated (food, notes, pieces of mail and random papers)

Living Room

- Stack/straighten books and magazines on the coffee table (keep only the ones you will likely read)
- Fold blankets, fluff pillows and straighten cushions
- Consolidate items into a bin or basket (toys, extra blankets, etc.)

Bathroom

- Return toiletries to their cabinets or drawers
- Toss dirty clothes and towels into the laundry
- Fold towels, straighten bath mats and tidy up the sink area

Bedrooms

- Focus on the areas that tend to accumulate clutter (under the bed, desk drawers, etc.)
- Make the bed and fold any extra blankets
- Throw dirty laundry in the laundry hamper
- Dispose of old receipts and pocket scraps

Foyer/Entryway/Mudroom

- Organize shoes, jackets and loose items
- Remove any items that don’t belong
- Straighten area rugs, welcome mats and drapes

Home Office

- Organize loose papers into folders and file
- Organize loose cords with zip ties
- Straighten books and put loose items in drawers
- Categorize desk drawers with similar items

Although Molly Maid doesn’t offer decluttering services, we are experts in making your home feel fresh and clean. Contact your local Molly Maid to discuss a custom cleaning plan that meets your specific cleaning needs, budget and schedule. There’s nothing quite like coming home to a clean - and clutter-free - home.

1.800.MOLLYMAID
www.MollyMaid.com

This checklist is provided to help DIYers clean their own homes. It is not intended to reflect the steps taken by Molly Maid’s professional cleaning teams. Each franchise is independently owned and operated. Services may vary by location.